

“Letter of commitment” (example)

I _____ to enter the _____ school community as a student, I formally undertake the responsibility to fulfill the following obligations to benefit my training during my stay at your teaching Institution.

I hereby shall be obliged to:

1. Know and meet the standards established by this school; as well as internal regulations and agreements governing all processes.
2. Provide timely and truthful personal information required by the school, for statistical purposes and official directories.
3. Attend school and wear the required uniform during school hours and at any other time it is necessary to participate in internal and external institutional activities.
4. Participate in the development of the subjects, projects and various actions resulting from the plan and curriculum.
5. Attend and participate regularly and on time to school activities and additional training to establish national, state and institutional education authorities such as forums, workshops, seminars, courses, exchanges, presentations, retreats and others that are implemented during my training.
6. Attend regularly and on time to classes, school and extracurricular activities convened by the institution and/or educational and civil authorities. In case of absence I will accept the penalty specified by the school's regulations.
7. Stay in the school grounds, respecting the schedules established; if absent without permission the Institution shall not be held responsible for my safety.
8. Reach a good level of academic achievement in all curricular and complementary courses I participate in. Show proper behavior, language and positive attitude within and outside the campus, upholding the image of the institution.
9. Show full responsibility for schoolwork.
10. Treat the school's staff, both administrative and academic, respectfully.
11. Not smoking or drinking alcoholic beverages or toxic substances on school grounds.

12. Not attend personal matters with people outside the institution during scheduled class time.
13. Take responsibility for any damages caused to school property as a result of negligence or intentional actions.
14. Care for and participate in programs for the conservation, maintenance and renovation of school buildings (classrooms, workshops, annex), furniture, equipment and green areas.
15. Cooperate and participate in activities such as lectures, performances, sporting events, special events, school transportation, maintenance of the computer room, collecting and paying quotas agreed by the parent teacher association (PTA), etc.

Guadalajara, Jalisco a _____ de _____ de 20____.

Name and signature of student