-CURRICULUM VITAE FORMAT -

Last name Name

Date of birth (day/month, year) \_\_\_\_\_/\_\_\_\_\_\_\_ , \_\_\_\_\_\_\_

Address:

Nationality:

Driven license: Yes/no

Telephone: e-mail:

Marital status: single ( ) married ( )

Health: good ( ) illness ( ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

-WORK EXPERIENCE- (YEAR, LOCATION)

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-NON-ACADEMIC ACHEIVEMENTS-

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-LANGUAGE- - COMPUTER SKILLS-

Spanish % Word %

English % Excel %

French % Power point %

Other % Other % \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

-PERSONAL SKILLS-

( ) Research and analyze financial information

( ) Confident outlook

( ) Adaptable to new situations

( ) Attention to detail

( ) High energy levels

( ) Good listener

( ) Punctual and well presented

( ) Able to work under pressure

( ) Problem solving

( ) Open minded and non-judgmental

( ) Proven sales and negotiation skills

( ) Success and results driven